



DAWOOD PUBLIC SCHOOL

School Confidential Report

(Recommendation for Admission)

Grades I to V

Applicant Information

Student's Name: _____ Date: _____

Current School: _____ Number of years attended: From: _____ To: _____

Instructions for Completion of this Form

This form is to be completed by Vice Principal or Principal and returned directly to the Dawood Public School Admissions Office or can be emailed on admin@dps.edu.pk.

In case of handing confidential report to the applicant, please sign and stamp across the envelope flap to maintain confidentiality. Your candid evaluation is much appreciated and will be treated as confidential.

1. Please evaluate the applicant under the following criteria.

	Outstanding	Above Average	Average	Below Average	Poor
Punctuality / Regularity	☐	☐	☐	☐	☐
Motivation	☐	☐	☐	☐	☐
Participation in Activities	☐	☐	☐	☐	☐

2. a) Has she availed any fee concession or scholarship?

If yes, please describe: ☐ Yes ☐ No

b) Were fees paid on time?

If No, please describe: ☐ Yes ☐ No ☐ Not always

3. Please provide a brief explanation below.

a) How co-operative and supportive were the parents towards the school management and did they respond or acknowledge actively to the school queries (emails, calls etc)?

b) Did the parents contribute positively to the student's educational development?

c) Did the parents ever volunteer for any school programme?

4. Please make any other comments you think would be helpful to us in considering this student's application (Positive or Negative) if any.

5. Would you recommend this student?

If no, please specify

☐ Yes ☐ No

Representative Detail

Name:	
Position / Title:	School:
Address:	
Email:	
Telephone:	

Signature & Stamp: _____

Date: _____