

DAWOOD PUBLIC SCHOOL
Course Outline for the year 2011-2012
Computer Studies
Class-II

Text Book

2 Keyboard Computer Science with Application Software, Oxford University Press, Pakistan, 2009.
Authors: Sangeeta Panchal, Alka Sabharwal.

August 2011:

Theory:

Chapter 1 – A Machine
Chapter 7 – Fun with Paint

Aims and Objectives:

Understand the functions of the computer.
Discuss the difference between human beings and the computer.
Discuss the different tools of paint and their functions.

Practical

Paint
Rectangle, line, ellipse, curve line, eraser, bucket.

September 2011:

Theory:

Chapter 2 – Parts of a Computer

Aims and Objectives:

To identify the various parts of a computer and explain their function.

Practical:

Paint
Magnifier, brush, air brush, rounded rectangle.

October 2011:

Theory:

Chapter 4 – Turn on and Shutdown a Computer
Chapter 6 – Mouse

Aims and Objectives:

To understand the process of starting and shutting down the computer.
To discuss the actions of a mouse.

Practical:

Start and Shutdown a computer
Paint
Drawing Robot, House, Scenery, happy face, sad face, cake etc. by using above tools.

November 2011:

Revision for Mid-Year Examinations
Revision of all chapters will be done. Practice of all practical work will be done.
Worksheets, tests and practical will be given to students to make sure they have understood all the topics.

December 2011:

Mid-Year Examinations

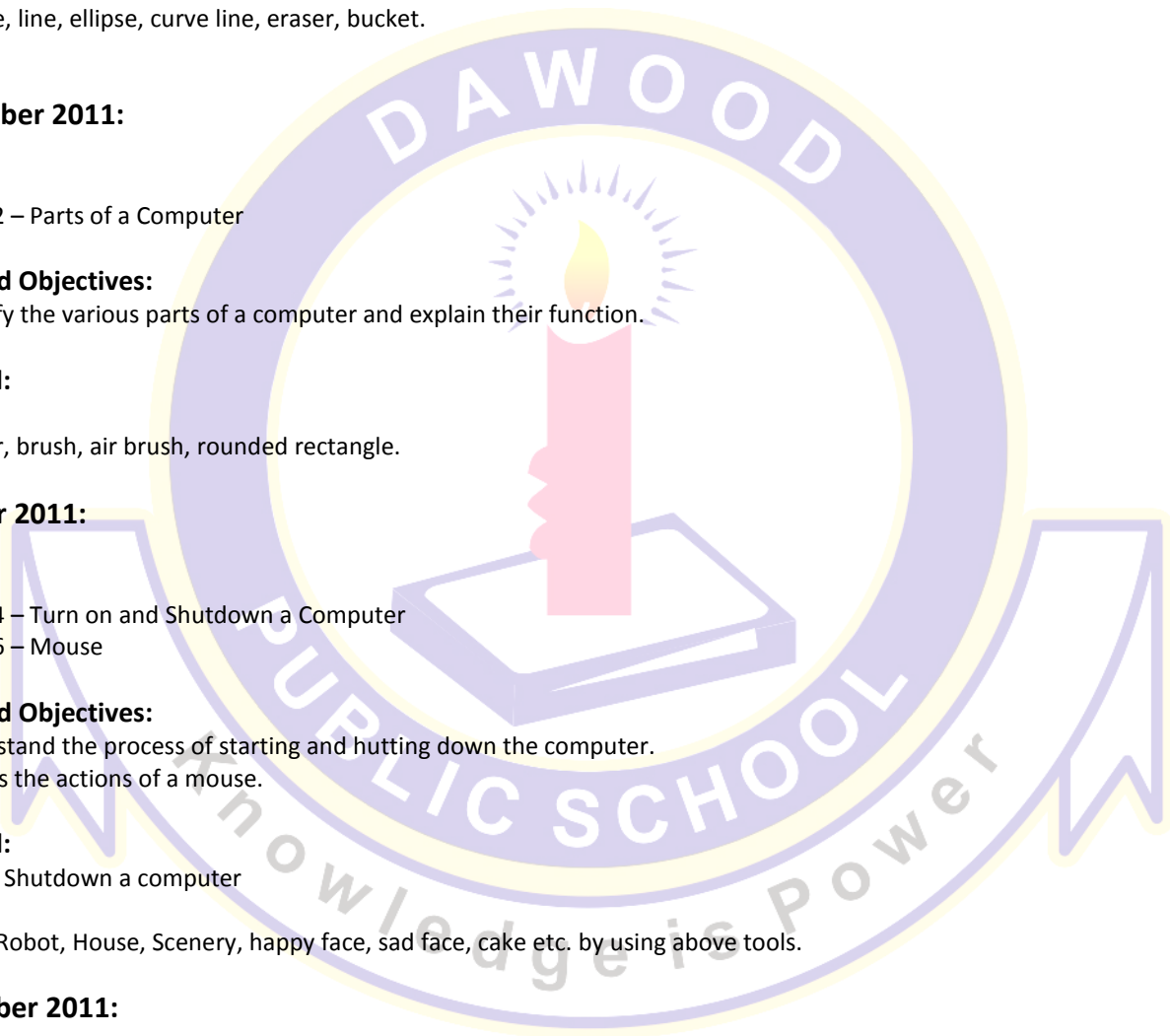
January 2012:

Theory:

Chapter 5: Keyboard

Aims and Objectives:

To recognize the different keys on the keyboard
To understand each one's function.



DAWOOD PUBLIC SCHOOL
Course Outline for the year 2011-2012
Computer Studies
Class-II

Practical:

MS Note Pad

Typing practice of home row starting from "a s d f j k l:" by using hand out

February 2012

Theory and Practical:

Chapter 3- Uses of Computers

Aims and Objectives:

To identify the different uses of a computer

To distinguish between its use for leisure as well as work purpose.

Practical:

Typing practice of all letters by using "Quick brown fox jumps over the lazy dog."

Editing by using "Delete, Backspace, arrow keys, home, end keys etc.

March 2012

Theory and Practical:

Chapter 3- Uses of Computers

Aims and Objectives:

MS Note Pad /Ms words they will recognize icons of word file

April 2012:

Revision for Final Examinations

Revision of all chapters will be done. Practice of all practical work will be done.

Worksheets, tests and practical work will be given to students to make sure they have understood all the topics.

May 2012:

Final Examinations

